

## **Cookie Policy**

## **Introduction and Scope**

This Cookie Policy (the 'Policy') is designed to assist you in understanding how and why Polyglot Group ('we', 'us' or 'our') uses cookies and other similar technologies ('Tracking Technologies) on our family of websites which includes <a href="https://www.thepolyglotgroup.com">www.thepolyglotgroup.com</a> and <a href="https://www.anavo.com">www.anavo.com</a> (collectively, the 'Websites'). We use tracking technologies to allow the Websites to operate, to increase their functionality and efficiency, to enable the efficient operation of the Websites, to enhance the ease of use of the Sites, to display advertisements on the Websites and elsewhere online, to gather statistics on how you use our Websites, and to fulfill other legitimate purposes as described below.

To the extent that any information collected by the Tracking Technologies, either on its own or in combination with other information, constitutes Personal Data as the term is defined in our Privacy Policy, both our Privacy Policy and this Policy shall apply to the processing and transferring or such Personal Data.

### **Definition**

#### What are cookies?

A cookie is a small text file stored on your device (computer, phone, tablet, etc.) that contains information about your browser and online activity. This information often consists of a string of numbers and letters that uniquely identifies your devices.

We use persistent and session cookies on our websites.

**Persistent cookies** refers to all cookies that remain on your hard drive until you erase them, or your browser does, depending on the cookie's expiration date. All persistent cookies have an expiration date written into their code, but their duration can vary.

**Session cookies** are temporary and expire once you close your browser or once your session ends.

# **Types of Cookies**

| Management          | Description  |
|---------------------|--|
| First-party cookies | These are those that are created or managed by the Polyglot      |
|                     | Group, as the owner of this Website.                             |
| Third-party cookies | Managed by service providers unrelated to the Polyglot Group.    |
|                     | These are identified in the 'Details' tab of the cookies banner. |

| Purpose            | Description   |
|--------------------|---|
| Necessary Cookies  | These cookies are necessary for the website to function and         |
|                    | cannot be switched off in our systems. They are usually only set    |
|                    | in response to actions made by you which amount to a request        |
|                    | for services such as setting your privacy preferences, logging in,  |
|                    | or filling in forms. You can set your browser to block or alert you |
|                    | about these cookies, but some parts of our website will then not    |
|                    | work.   |
|                    |   |
| Preference Cookies | These cookies enable a website to remember information that         |
|                    | changes the way a website behaves or looks, like your preferred     |
|                    | language or the region you're in.                                   |
|                    |   |

| Statistics Cookies | These cookies help website owners to understand how visitors interact with websites by collecting and reporting information anonymously.   |
|--------------------|--|
| Marketing Cookies  | These cookies are used to understand and analyse the key performance indexes of the website which helps us in delivering a better user experience for visitors. They may be set by us or by third-party providers. |

## Changing your cookie preferences

Other than in respect of 'Necessary Cookies' which are strictly necessary for the website to function, and which are always active, all cookies are switched off by default. You can manage your cookie consent preferences at any time by clicking the banner.

## **Changes to this Cookie Policy**

We will inform you of any changes to this Cookie Policy by posting them on this page and updating the information above.

### Contact

If you have any questions regarding this Cookie Policy, please contact us at dpo@thepolyglotgroup.com or by post at The Polyglot Group, 25 Burton Street, Glebe, NSW, Australia 2037.